



Business Centre Cleaner

Summary

We are looking to employ a part time (10 hours per week / 2 hours per day) experienced Cleaner is required to provide high quality cleaning services which include:

- carrying out general cleaning duties including vacuuming, dusting and mopping communal spaces
- cleaning internal glass surfaces - doors and windows
- periodically cleaning communal fridges, removing old food from fridges or cupboards and disposing of waste
- periodically cleaning communal microwaves
- periodically cleaning/descaling communal kettles
- emptying the general waste and recycling bins, ensuring that wheelie bins are put out and returned to their storage place on time
- cleaning spills or accidents and thoroughly disinfecting an area afterwards
- safely diluting industrial cleaning chemicals and using them at the appropriate levels
- keeping cleaning supplies stocked
- maintaining cleaning equipment in full working order and reporting repairs when necessary
- completing a set number of daily tasks as specified by the Cleaning Services Manager

Required Skills

- Excellent knowledge of cleaning products and equipment alongside a knowledge of health and safety and keen attention to detail.
- Ability to select the appropriate cleaning equipment and chemicals for each task.
- Application of deep cleaning procedures, including limescale or grease removal.
- Physical strength - the ability to carry vacuum cleaner and mop bucket up and down stairs.
- Ability to keep to a timetable or cleaning rota, knowing which days to place rubbish for collection or which days to clean specific areas of the building.
- Ability to work independently with minimal on-the-job supervision
- Ability to warn Colleagues of wet surfaces or chemicals by using appropriate warning signs
- Application of COSHH procedures when using industrial chemicals

- ❖ **Permanent position**
- ❖ **Total 10 hours of week / 2 hours per day with flexibility**
- ❖ **Monday to Friday anytime between 07:00 and 18:00**
- ❖ **Starting Salary £6,760.00**
- ❖ **Immediate start for the right candidate**

Please send your CV to nadine@selectspace.co.uk or telephone 01322 555 209 for more information.